ESD Funding
Eastside Development Funding, Inc .

Explanation and Guide

Form: Employment Application

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Purpose: A series of form filled out by applicant to apply for employment at ESD Funding , Inc

Form : Background Check

Purpose: This is a form where a consultant or independent contractor grants a Company permission to do a comprehensive background check prior to the Company engaging his or her services

To expedite your employment opportunities, please fill out and sign all form along with a copy of your Resume/Cover letter in person or via email at employment@esdfunding.com.

22441 Foothill Blvd, Hayward, Ca 94541 www.esdfunding.com
P-510-881-5547 F- 510-881-5548 TFP- 1-888-346-8562 - TFF- 1-888-329-8780+

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EMPLOYMENT APPLICATION

Eastside Development Funding, Inc. (ESD Funding, Inc.) is an equal opportunity/affirmative action employer. All qualified applicants will be considered without regard to age, race, color, sex, religion, nation origin, marital status, ancestry, citizenship, veteran status, sexual orientation or preference, or physical or mental disability.

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PERSONAL

Last Name	First	Initial	Social Security #
Other Name(s) Used			Home Telephone # ( )
Address			Business or Message # ( )
Position Applied For	Referred By		Salary Desired

Have you ever interviewed with ESD Funding, Inc. or its affiliates before? ¨ Yes ¨ No	If yes, list date(s), job title(s) & location(s)
Have you ever been employed by ESD Funding, Inc. or its affiliates before? ¨ Yes ¨ No	If yes, list date(s), job title(s) & location(s)
Do you have any relatives employed by ESD Funding, Inc. or its affiliates? ¨ Yes ¨ No	If yes, list date(s), job title(s) & location(s)
Are you at least 18 years old? ¨ Yes ¨ No	If under 18, do you have a work permit?

EDUCATION

Circle Highest Grade Completed:

High School	9	10	11	12
College, Trade or Business	1	2	3	4
Graduate Studies				

School	Address	Major Studies	Degree, Diploma, License or Certificate
High School			
College/University			
Vocational, Business, Other			
List Any Professional Designations			
Other Special Knowledge, Skills or Qualifications			

For Clerical Applicants Only:

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Do you type? ¨ Yes ¨ No If yes, WPM:
Computer Skills (Hardware/Software)

EMPLOYMENT HISTORY

List all employments for the past 10 years, starting with the most recent position. All information **must** be completed. You may attach a resume, but not in place of completing the required information.

Employed From / /	Employer Name	Supervisor Name	Starting Salary
Employed Until / /	Employer Address	Supervisor Phone #	Ending Salary
Job Title		Reason for Leaving	
Duties & Responsibilities			

Employed From / /	Employer Name	Supervisor Name	Starting Salary
Employed Until / /	Employer Address	Supervisor Phone #	Ending Salary
Job Title		Reason for Leaving	
Duties & Responsibilities			

Employed From / /	Employer Name	Supervisor Name	Starting Salary
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Employed From / /	Employer Name	Supervisor Name	Starting Salary

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Employed Until / /	Employer Address	Supervisor Phone #	Ending Salary
Job Title		Reason for Leaving	
Duties & Responsibilities			

GENERAL

Yes	No	
..	..	May we contact your current employer for references?
..	..	If hired, will you be able to work overtime?
..	..	Will you be able to perform the essential job functions for the position you are applying for with or without reasonable accommodation?
..	..	Have you ever been convicted of a crime, excluding misdemeanors and summary offenses, which has not been annulled, expunged or seals by court? (A yes response does not automatically disqualify your application.)

CERTIFICATION & AUTHORIZATION

The above information is true and correct. I understand that, in the event of my employment by ESD Funding, Inc., I shall be subject to dismissal if any information that I have given in this application is false or misleading or if I have failed to give any information herein requested, regardless of the time elapsed after discovery.

I authorize ESD Funding, Inc. to inquire into my educational, professional and past employment history references as needed to research my qualifications for this position. I hereby give my consent to any former employer to provide employment-related information about me to ESD Funding, Inc. and will hold ESD Funding, Inc. and my former employer harmless from any claim made on the basis that such information about me was provided or that any employment decision was made on the basis of such information. I further authorize ESD Funding, Inc. to obtain any credit and consumer check.

I understand that nothing in this employment application, the granting of an interview or my subsequent employment with ESD Funding, Inc. is intended to create an employment contract between myself and the ESD Funding, Inc. under which my employment could be terminated only for cause. On the contrary I understand and agree that, if hired, my employment will be terminable at will and may be terminated by me or ESD Funding, Inc. at any time and for any reason. I understand that no person has any authority to enter into any agreement contrary to the foregoing.

If employed, I will be required to provide original documents which verify my identity and right to work in the United States under the Immigration Reform and Control Act (IRCA) of 1986. The document(s) provided will be used for completion of Form I-9.

I hereby acknowledge that I have read and agree to the above statements.

_____ _____

Signature Date

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BACKGROUND CHECK PERMISSION (COMPREHENSIVE)
FOR PROSPECTIVE CONSULTANT OR INDEPENDENT CONTRACTOR

In connection with my application to render services to Eastside Development Funding, Inc. (ESD Funding, Inc.), I hereby agree as follows:

1. GENERAL CONSENT TO BACKGROUND INVESTIGATION

As a condition of ESD Funding, Inc.'s consideration of my application to render services, I give permission to ESD Funding, Inc. to investigate my personal and employment history. I understand that this background investigation will include, but not be limited to, verification of all information given by me to the ESD Funding, Inc.

2. CONSENT TO CONTACT PAST EMPLOYERS AND COMPANIES

I specifically give permission to ESD Funding, Inc. to contact all of my prior employers and companies I have provided services to for references. I further give permission to all current or previous employers and/or managers or supervisors to discuss my relevant personal and employment history with ESD Funding, Inc., consent to the release of such information orally or in writing, and hereby release them from all liability and agree not to sue them for defamation or other claims based upon any statements they make to any representative of ESD Funding, Inc.. I further waive all rights I may have under law to receive a copy of any written statement provided by any of my former employers or companies I have provided services to ESD Funding, Inc.. I further agree to indemnify all past employers or companies I have provided services to for any liability they may incur because of their reliance upon this Agreement.

3. CONSENT TO CONTACT GOVERNMENT AGENCIES

I further give permission to the ESD Funding, Inc. to receive a copy of any information obtained in the file of any federal, state, or local court, or governmental agency concerning or relating to me. I further consent to the release of such information and waive any right under law concerning notification of the request for a release of such information. In the event a law does not provide for ESD Funding, Inc. to have access to information, I hereby delegate the ESD Funding, Inc. as my agent for the receipt of information. I understand that the scope of this investigation will be limited as required by applicable law.

4. COOPERATION WITH INVESTIGATION

I agree to fully cooperate in ESD Funding, Inc.'s background investigation, and to sign any waivers or releases that may be necessary or desirable to obtain access to relevant information. In the event that any former employer or other company or federal, state, or local governmental agency will not release reference information or criminal history information directly to ESD Funding, Inc., I agree to personally request such information to the extent permitted by law.

5. MISCELLANEOUS

This Agreement represents the entire understanding and agreement relating to its subject matter. ESD Funding, Inc. shall be entitled fully to rely on this Agreement. I understand that I have no guarantee of being hired to provide services to ESD Funding, Inc. and that ESD Funding, Inc. may determine not to engage me for any lawful reason.

_____ _

Applicant's Signature Date

_____Applicant's Printed Name

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